**Request to the Printing & Copying of Postgraduate Teaching Materials**

**Department of Economics & Statistics**

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| **Name of the Applicant** | | | | | |  | | | | | | | | | | | | |
| **Programme** | | | | | | □ PGD □ MAE □ MA □ MDP □ MPhil □ Other | | | | | | | | | | | | |
| **Course Code** | | |  | | | **Material type** | | | | |  | | | | | | | |
| **Way of Printing** | | | | | | □ Print outs □ Photo Copy | | | | | | | | | | | | |
| **Printing paper provided** | | | | | | □ by applicant □ by Postgraduate programme | | | | | | | | | | | | |
| **Number of pages** | | | |  | | | | | **No. of copies** | | | |  | | | | □ Single side  □ Both sides | |
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| **Done by** | | | | | | | □ by applicant □ by other person (…………………………) | | | | | | | | | | | |
| **Signature of Applicant** | | | | | | |  | | | | | | | | | Date: | | |
| **Signature of Programme Coordinator** | | | | | | | …………………………………………………….. | | | | | | | | | Date: | | |
| **Office Use** | | Date  Time | |  | | | | Machine Number | |  | | | | | Signature | | |  |

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| **Name of the Applicant** | | | | | |  | | | | | | | | | | | | |
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